

**MAINE TOWNSHIP
ORDINANCE 2024-1
BUDGET & APPROPRIATION ORDINANCE FOR 2024-25**

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2024 and ending February 28, 2025.

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

GENERAL TOWN FUND

BEGINNING BALANCE	\$4,474,413
ESTIMATED REVENUES	
Property Tax	\$3,800,000
Replacement Tax	\$200,000
Interest Income	\$28,000
MaineStay Income	\$40,000
Yard Stickers and Rebates	\$10,000
Postage	\$9,000
Transportation Fees	\$200
Hunting/Fishing License	\$1,500
Food Pantry Cash Donations	\$30,000
Passport Fees	\$50,000
Other Income	\$28,000
Recovery Connection Appropriation	\$30,000
License Plate Stickers	\$25,000
TOTAL ESTIMATED REVENUES	\$4,251,700
TOTAL ESTIMATED FUNDS AVAILABLE	\$8,726,113
EXCLUDING MAINSTREAMER PROGRAM FEES	
BUDGETED EXPENDITURES	
Administration	\$2,338,203
Assessor	\$420,151
Clerk	\$288,000
Emergency Management	\$52,200
MaineStay Youth and Family Services	\$611,350
Mainstreamers Senior Services	\$507,781
Funded Agencies	\$477,500
TOTAL ESTIMATED EXPENDITURES	\$4,695,185
EXCLUDING MAINSTREAMER PROGRAM FEES	
ENDING BALANCE	\$4,030,928

ADMINISTRATION**PERSONNEL**

Salaries/Employees	\$725,600
Salaries/Elected Officials	\$147,800
IDES	\$1
Social Security	\$63,000
Municipal Retirement Fund	\$40,000
Health Insurance	\$319,000
Dental Insurance	\$5,400
Life Insurance	\$1,500
Tuition Reimbursement	\$1
TOTAL PERSONNEL	\$1,302,302

CONTRACTUAL SERVICES

Grant writer	\$12,000
Bookkeeping/Accounting Services	\$50,000
Audit Services	\$16,000
Building-Grounds Maintenance	\$30,000
Community Information-Support	\$40,000
Conferences-Meetings	\$2,000
Dues-Subscriptions	\$7,000
Web Site/Email Host	\$17,000
Equipment Leasing-Maintenance	\$16,000
Computer Tech Support	\$8,000
Print Management	\$2,000
General Insurance-Liability-Bond	\$65,000
Legal Services	\$40,000
Mileage-Travel-Lodging Expense	\$7,500
Police Protection	\$50,400
Postage	\$55,000
Printing-Publishing	\$55,000
Special Programs	\$10,000
Staff Training	\$7,000
Telecommunications	\$38,000
Clean Up/Waste Hauler	\$10,000
Transportation/MaineLines	\$2,000
Utilities	\$30,000
TOTAL CONTRACTUAL SERVICES	\$569,900

COMMODITIES

Miscellaneous	\$500
Office Supplies/Small Equipment	\$30,000
Operating Supplies-Maintenance	\$15,000
TOTAL COMMODITIES	\$45,500

OTHER EXPENDITURES

Code Enforcement Expense	\$1,500
National Night Out	\$5,000
Food Pantry	\$30,000
Plan Commission	\$1
Maine Township Recovery Connections	\$70,000
Vehicle Expense	\$4,000
TOTAL OTHER EXPENDITURES	\$110,501

CAPITAL OUTLAY	
Building	\$10,000
Capital Fund Account	\$150,000
TOTAL CAPITAL OUTLAY	<u>\$160,000</u>
Contingencies	\$150,000
TOTAL ADMINISTRATION	<u>2,338,203</u>

ASSESSOR

PERSONNEL	
Salaries	\$244,514
Social Security	\$18,705
Life Insurance	\$300
Dental Insurance	\$3,000
Municipal Retirement Fund	\$14,426
Health Insurance	\$124,035
TOTAL PERSONNEL	<u>\$404,980</u>

CONTRACTUAL SERVICES	
Conferences-Meetings	\$1,300
Cook County Assessor Tie-in	\$1,050
Dues-Subscriptions	\$570
Equipment Leasing-Maintenance	\$1
Mileage-Travel-Lodging Expense	\$2,500
Postage	\$1,600
Printing-Publishing	\$1,000
Sidwell Maps	\$700
Staff Training	\$150
TOTAL CONTRACTUAL SERVICES	<u>\$8,871</u>

COMMODITIES	
Miscellaneous	\$2,000
Office Supplies/Small Equipment	\$4,300
TOTAL COMMODITIES	<u>\$6,300</u>

TOTAL ASSESSOR	<u>\$420,151</u>
-----------------------	------------------

CLERK**PERSONNEL**

Salaries	\$135,800
Social Sec.	\$10,000
Municipal Retirement Fund	\$8,000
Health Insurance	\$83,000
Dental Insurance	\$1,000
Life Insurance	\$250
TOTAL PERSONNEL	<u>\$238,050</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$2,000
Dues-Subscriptions	\$400
Print Management	\$1,850
Mileage-Travel-Lodging Expense	\$1,500
Honor Flight	\$1,000
Postage	\$10,000
Printing-Publishing	\$300
Computer Tech Support	\$4,400
Staff Training	\$400
Hunting/Fishing License	\$1,500
License Plate Stickers	\$25,000
TOTAL CONTRACTUAL SERVICES	<u>\$48,350</u>

COMMODITIES

Miscellaneous	\$100
Office Supplies/Small Equipment	\$1,500
TOTAL COMMODITIES	<u>\$1,600</u>

TOTAL CLERK	<u>\$288,000</u>
--------------------	------------------

OFFICE OF EMERGENCY MANAGEMENT

PERSONNEL

Salaries	\$20,000
Social Security	\$1,600
Uniforms	\$2,000
TOTAL PERSONNEL	<u>\$23,600</u>

CONTRACTUAL SERVICES

Conferences/Meetings	\$500
Dues/Subscriptions	\$400
Utilities	\$4,000
Special Programs	\$500
Telecommunications	\$1,000
Staff Training	\$1,200
TOTAL CONTRACTUAL SERVICES	<u>\$7,600</u>

COMMODITIES

Office Supplies/Small Equipment	\$700
Operating Supplies	\$10,000
Disaster Operations Supplies	\$1,500
TOTAL COMMODITIES	<u>\$12,200</u>

OTHER EXPENDITURES

Volunteer Insurance	\$800
Vehicle Expense	\$4,000
TOTAL OTHER EXPENDITURES	<u>\$4,800</u>

CAPITAL OUTLAY

Building	\$4,000
TOTAL CAPITAL OUTLAY	<u>\$4,000</u>

TOTAL OFFICE OF EMERGENCY MANAGEMENT	<u>\$52,200</u>
---	-----------------

MAINESTAY YOUTH AND FAMILY SERVICES

PERSONNEL

Salaries	\$409,800
Social Security	\$28,000
Municipal Retirement Fund	\$25,000
Health Insurance	\$90,000
Dental Insurance	\$1,700
Life Insurance	\$400
TOTAL PERSONNEL	<u>\$554,900</u>

CONTRACTUAL SERVICES

Community Education	\$150
Summer Youth Camp	\$16,000
Garage Sale	\$1,000
Conferences-Meetings	\$500
Dues-Subscriptions/Licensures	\$4,700
Print Management	\$1,850
General Insurance-Liability-Bond	\$1,000
Mileage-Travel-Lodging Expense	\$1,000
Postage	\$100
Printing-Publishing	\$500
Special Programs	\$17,000
Computer Tech Support	\$4,500
Consultation/Staff Training	\$1,500
TOTAL CONTRACTUAL SERVICES	<u>\$49,800</u>

COMMODITIES

Training Manuals/Books	\$300
Miscellaneous	\$50
Office Supplies/Small Equipment	\$3,300
TOTAL COMMODITIES	<u>\$3,650</u>

OTHER EXPENDITURES

Youth Recreation Fund	\$3,000
TOTAL OTHER EXPENDITURES	<u>\$3,000</u>

TOTAL MAINESTAY YOUTH AND FAMILY SERVICES	<u>\$611,350</u>
---	------------------

MAINSTREAMERS SENIOR SERVICES

PERSONNEL

Salaries	\$316,800
Social Security	\$23,000
Municipal Retirement Fund	\$20,000
Health Insurance	\$109,000
Dental Insurance	\$1,500
Life Insurance	\$400
TOTAL PERSONNEL	<u>\$470,700</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$900
Dues & Licensing Fee	\$6,500
Mileage-Travel-Lodging Expense	\$2,100
Postage	\$1
Printing-Publishing	\$1,850
Special Programs	\$6,500
Computer Tech Support	\$4,500
Print Management	\$1,700
Telecommunications	\$30
TOTAL CONTRACTUAL SERVICES	<u>\$24,081</u>

COMMODITIES

Office Supplies/Small Equipment	\$13,000
TOTAL COMMODITIES	<u>\$13,000</u>

TOTAL MAINSTREAMERS SENIOR SERVICES	<u>\$507,781</u>
--	------------------

Funded Agencies	\$477,500
-----------------	-----------

TOTAL TOWN FUND	\$4,695,185
------------------------	--------------------

GENERAL ASSISTANCE FUND

BEGINNING BALANCE	\$1,090,433
ESTIMATED REVENUES	
Property Tax	\$800,000
Social Security Reimbursement	\$12,000
Interest Income	\$2,000
Energy Assistance Revenue	\$18,000
TOTAL ESTIMATED REVENUES	<u>\$832,000</u>
TOTAL ESTIMATED FUNDS AVAILABLE	\$1,922,433
BUDGETED EXPENDITURES	
Administration	\$415,856
Home Relief	\$205,501
TOTAL ESTIMATED EXPENDITURES	<u>\$621,357</u>
ENDING BALANCE	\$1,301,076

ADMINISTRATION

PERSONNEL

Salaries	\$245,500
IDES	\$1
Social Security	\$22,500
Municipal Retirement Fund	\$16,000
Health Insurance	\$95,000
Dental Insurance	\$1,500
Life Insurance	\$400
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$380,902</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$550
Accounting Services	\$9,000
Dues-Subscriptions	\$1
Print Management	\$1,850
General Insurance-Liability-Bond	\$7,500
Hearing Officer	\$1
Legal Services	\$1
Mileage-Travel-Lodging Expense	\$750
Postage	\$3,000
Printing-Publishing	\$300
Computer Tech Support	\$4,500
Staff Training	\$1,000
TOTAL CONTRACTUAL SERVICES	<u>\$28,453</u>

COMMODITIES	
Miscellaneous	\$1
Office Supplies/Sm. Equipment	\$3,500
TOTAL COMMODITIES	<u>\$3,501</u>
CAPITAL OUTLAY	
Computer Software Development	\$3,000
TOTAL CAPITAL OUTLAY	<u>\$3,000</u>
Contingencies	\$5,000
TOTAL ADMINISTRATION	<u>\$415,856</u>

HOME RELIEF

CONTRACTUAL SERVICES	
Medical Services	\$500
Ambulance-Paramedic Service	\$1,000
Client Utilities	\$10,000
Dental Services	\$1,000
Emergency Assistance Program	\$5,000
Food	\$60,000
Funeral and Burial Services	\$1
Client Health Insurance	\$500
Prescription Drugs	\$1,500
Shelter-Rent	\$100,000
TOTAL CONTRACTUAL SERVICES	<u>\$179,501</u>

COMMODITIES	
Personal Essentials	\$25,000
Transient	\$1,000
TOTAL COMMODITIES	<u>\$26,000</u>

TOTAL HOME RELIEF	<u>\$205,501</u>
--------------------------	------------------

TOTAL GENERAL ASSISTANCE FUND	<u>\$621,357</u>
--------------------------------------	------------------

1. GENERAL TOWN FUND	\$4,695,185
2. GENERAL ASSISTANCE FUND	\$621,357
TOTAL	<u>\$5,316,542</u>

Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectfully in Section 1 and Section 2 constituting the total appropriations & ending balance the amount of (\$5,316,542) five million three hundred and sixteen thousand five hundred and forty two for the fiscal year March 1, 2024 to February 28, 2025 and that Section 3 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force effect from and after this date.

Section 4: A certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Adopted in a meeting assembled on March 26, 2024 by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois pursuant to a roll call vote as follows:

<input checked="" type="radio"/> AYE	<input type="radio"/> NAY	<input type="radio"/> ABSENT	<u><i>Kimberley Jones</i></u>
<input checked="" type="radio"/> AYE	<input type="radio"/> NAY	<input type="radio"/> ABSENT	<u><i>[Signature]</i></u>
<input type="radio"/> AYE	<input type="radio"/> NAY	<input checked="" type="radio"/> ABSENT	<u>_____</u>
<input type="radio"/> AYE	<input type="radio"/> NAY	<input checked="" type="radio"/> ABSENT	<u>_____</u>
<input checked="" type="radio"/> AYE	<input type="radio"/> NAY	<input type="radio"/> ABSENT	<u><i>[Signature]</i></u> Trustees
			<u><i>[Signature]</i></u> Supervisor
			<u><i>[Signature]</i></u> Clerk



Peter Gialamas

Clerk

Supervisor
Karen J. Dimond

Clerk
Peter Gialamas

Assessor
Susan Moylan Krey

Highway Commissioner
Ed Beauvais

Trustees
Kimberly Jones
Kelly Horvath
James Maher
Asif Malik

General Offices
1700 Ballard Road
Park Ridge, Illinois 60068
847-297-2510
847-297-1335 Fax

Highway Department
1401 Redeker Road
Des Plaines, IL 60016
847-297-5225
847-297-8723 Fax

**CERTIFICATION OF ADOPTION OF MAINE TOWNSHIP GENERAL
TOWN FUND AND GENERAL ASSISTANCE
BUDGET AND APPROPRIATION ORDINANCE**

March 26, 2024

CERTIFICATE

I, Peter Gialamas, being the duly elected Clerk of the Town of Maine in the County of Cook, State of Illinois, do hereby certify that I am the keeper of the books and records of the aforesaid Town, and that the attached is a correct and complete copy of the Ordinance 2024-1 of the Board meeting duly convened and held on the 26th day of March, 2024.

Town Clerk

SEAL

